



## **2020 BROADWAY IN CHICAGO EMERGING THEATER AWARD APPLICATION**

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The League of Chicago Theatres is now accepting applications for the 2020 *Broadway In Chicago* Emerging Theater Award. The recipient of the award receives \$5,000, a consultation and marketing support package with advertising support.

The award was created in 2007 to encourage, support and promote young theatres in Chicago that have demonstrated great ability and promise, artistic excellence and fiscal responsibility in business practices. A nominating committee comprised of Chicago theatre administrators, artists, and educators reviews all the applications and selects the finalists. The honoree is selected from this group of finalists by a majority vote of member companies of the League of Chicago Theatres.

Previous award recipients include Interrobang Theatre Project, Broken Nose Theatre, Route 66 Theatre, Sideshow Theatre Company, Jackalope Theatre, Oracle Productions, 16<sup>th</sup> Street Theater, Theatre Seven of Chicago, The New Colony, Steep Theatre, the side project, Silk Road Rising, and The House Theatre of Chicago.

### **APPLICANT CRITERIA:**

- Company must be a non-profit organization.
- Company must have been in existence at least 3 years and less than 10 years and produced a minimum of 3 productions.
- Company must be a member of the League of Chicago Theatres in good standing.
- Company must demonstrate artistic excellence and fiscal responsibility in business practices.
- Company cannot be a previous recipient of the Emerging Theater Award

Date \_\_\_\_\_

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Contact Person/Title \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

E-mail address \_\_\_\_\_

Date of Incorporation \_\_\_\_\_

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**Additional Information (Please answer all questions)**

Are you Equity \_\_\_\_\_ or Non-Equity \_\_\_\_\_?

Number of full-time employees/associates \_\_\_\_\_ part-time employees/associates \_\_\_\_\_

Number of seats (if you have a permanent venue) \_\_\_\_\_ Average ticket price \$ \_\_\_\_\_

Number of productions per year \_\_\_\_\_ Total annual # of tickets sold \_\_\_\_\_

Number of performances per year \_\_\_\_\_ Number of individual subscribers (if applicable) \_\_\_\_\_

% of income earned \_\_\_\_\_ % of income contributed \_\_\_\_\_

Total operating budget (including all shows produced / presented) \$ \_\_\_\_\_

**Please include an essay with no more than 3 double spaced pages.**

Our purpose is to get the best possible sense of your organization. As briefly as possible:

- Tell us about your organization. Some suggestions include: why the organization was begun, your structure, what you value, and the current challenges you face.
- Tell us about your organization's momentum and how you've grown the last couple years.
- Tell us about your organization's ambitious artistic plans for the future.
- Tell us about your organization's current work to advance equity, diversity and inclusion.
- Tell us as specifically as possible how your organization would use the award money and support and why this is important for you now.

**ATTACHMENTS (without these your application cannot be considered)**

Please include the following materials with your proposal:

- Completed application form and essay.
- Operating budgets including net income for your two most recently completed fiscal years and a current balance sheet.
- List of foundation, corporate and government supporters for most recently completed fiscal year and how much they contributed
- Roster of staff members including salaries/stipends associated with each position if applicable
- Roster of board of directors with their affiliations
- Roster of company/ensemble members *(not required for previous award finalists)*
- List of production history and awards *(not required for previous award finalists)*
- Exemplary production reviews and feature articles. *(not required for previous award finalists)*
- Letters of recommendation. *(not required for previous award finalists)*

**\*\*The deadline for receipt of proposals is 5 p.m. on Tuesday, March 31. All proposals must be in hand by that date. Re-submitted applications from previous years will not be considered.**

**We prefer email proposals in one comprehensive document as pdfs.** Please email proposals to [ben@chicagoplays.com](mailto:ben@chicagoplays.com). If you do not receive a confirmation of receipt please follow up.

**If you are unable to submit as a pdf, please mail or drop off proposals to:**

Ben Thiem, Director of Member Services  
League of Chicago Theatres  
17 N. Wabash, Suite 520  
Chicago, IL 60602

If you have any questions, contact Ben at [ben@chicagoplays.com](mailto:ben@chicagoplays.com) or 312.554.9802.