

BROADWAY IN CHICAGO GROUP SALES

Please send completed client form to
ArtRequests@broadwayinchicago.com

CLIENT FORM

GROUP NAME: _____ SHOW NAME: _____

CLIENT NAME: _____ ACCOUNT NUMBER: _____

PLEASE INDICATE WHAT TYPE OF ARTWORK YOU ARE REQUESTING.

Official Logo: _____ Official Production Images: _____ Both: _____

FOR **LOGO REQUESTS:**

- 1. How will the logo be used/how many will it go to? (Please fill out for appropriate media)**
 - FLYER:
 - EMAIL:
 - NEWSLETTER:
 - INVITATION:
 - POSTCARD:
 - OTHER:
- 2. How will this collateral be distributed? (Facebook posting, invitation used by a sponsor etc.)**

FOR **OFFICIAL PRODUCTION IMAGES REQUESTS:**

- 1. How will the images be used/how many will it go to? (Please fill out for appropriate media)**
 - FLYER:
 - EMAIL:
 - NEWSLETTER:
 - INVITATION:
 - POSTCARD:
 - OTHER:
- 2. How will this collateral be distributed? (Facebook posting, invitation used by a sponsor etc.)**
- 3. PLEASE NOTE: It is prohibited to alter or edit the approved text in any way. If you have a character limit please let us know here.**

FOR TICKET OFFICE USE ONLY

Date Image Sent: _____ Date Approved: _____ Agent: _____